TOWN OF WOODSTOCK NY - TOWN BOARD ORGANIZATIONAL MEETING
45 COMEAU DRIVE, WOODSTOCK NY 12498
SEPTEMBER 22, 2026
7PM

A. Call to Order

B. Pledge of Allegiance

C. Public Hearing on A Local Law Amending Chapter 7 (Alarm Systems)

D. Resolutions

C.1 Resolution Approving Meeting Minutes

C.2 Resolution Accepting Clerk's Report

C.3 Resolution Authorizing Payment of Vouchers

C.4 Resolution Accepting Employee Resignation

C.5 Resolution Voting on Local Law Amending Chapter 7 (Alarm Systems)

C.6 Resolution Authorizing the Installation of a Replacement Historical Society of Woodstock Sign on Comeau Drive.

C.7 Resolution Authorizing Application for ABC Waiver

C.8 Resolution Authorizing Application for ABC Waiver

C.9 Resolution Authorizing Topographic Surveys for the Zena Highwoods and 3 Mile Properties

C.10 Resolution Authorizing a Telecommunications Audit Agreement

D. Adjournment

***Due to On-going Budget Meetings, there will be no Public Be Heard at the September 22, 2026 Town Board meeting.**

RESOLUTIONS

Resolution Approving Meeting Minutes

BE IT RESOLVED, to accept minutes for meetings held on August 4, 2026 and August 18, 2026.

Resolution Accepting Clerk's Report

BE IT RESOLVED, to accept Town Clerk's report.

Resolution Authorizing Payment of Vouchers

BE IT RESOLVED, to authorize payment of vouchers in the amount $313,066.82.

Resolution Accepting Employee Resignation

WHEREAS, Yvonne Rojas-Cowan has submitted her resignation from the Town of Woodstock Supervisor's Office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the resignation of Yvonne Rojas-Cowan, effective September 25, 2026, and

BE IT FURTHER RESOLVED, to thank Yvonne for all of her hard work.

RESOLUTION ADOPTING LOCAL LAW NO. 2 OF 2026, ON A LOCAL LAW AMENDING CHAPTER 7 (ALARM SYSTEMS) OF THE CODE OF THE TOWN OF WOODSTOCK

WHEREAS, the Town Board of the Town of Woodstock (the "Town Board") has proposed a new Local Law for the Year 2026, entitled "A Local Law Amending Chapter 7 (Alarm Systems) of the Code of the Town of Woodstock" (the "Proposed Local Law"), as attached here; and

WHEREAS, the Town Board finds that a significant and growing share of fire department responses within the Town are attributable to false alarms and water intrusion events that are recurring, preventable, and within the control of property owners and alarm system users, and that such responses divert volunteer firefighters from genuine emergencies and accelerate fatigue among members; and

WHEREAS, the Proposed Local Law seeks to update Chapter 7 of the Town Code, originally adopted in 2001, by revising the false alarm fine schedule, establishing a new enforcement framework for water intrusion events, incorporating the alarm company liability authority conferred by General Business Law § 69-vvv, and clarifying the respective roles of Town and fire district personnel in the administration and enforcement of the chapter; and

WHEREAS, the Proposed Local Law establishes a Notice of Alarm Incident reporting procedure modeled on the existing chimney fire reporting structure, authorized pursuant to the agreement of the Board of Fire Commissioners of the Woodstock Fire District as memorialized by District resolution dated July 9, 2026, under which fire department members document alarm responses in a ministerial capacity and transmit records to the Town's Alarm Administrator for enforcement purposes; and

WHEREAS, the Town Board has determined that the Proposed Local Law is a Type II action under 6 NYCRR Part 617 of the State Environmental Quality Review Act regulations and is therefore not subject to environmental review; and

WHEREAS, the Town Board held a duly noticed public hearing on the Proposed Local Law on the 22nd day of September, 2026, at 7:00 p.m. at Woodstock Town Hall, 45 Comeau Drive, Woodstock, New York, at which all interested parties were afforded the opportunity to be heard; and

WHEREAS, the Town Board has considered the public comments received and finds that it is in the best interests of the Town of Woodstock to adopt the Proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby adopts Local Law No. 2 of 2026, entitled “A Local Law Amending Chapter 7 (Alarm Systems) of the Code of the Town of Woodstock,” a copy of which is attached hereto and made a part hereof; and be it further

RESOLVED, that the Town Clerk is hereby directed to file the aforesaid Local Law with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law; and be it further

RESOLVED, that this Local Law shall take effect immediately upon filing with the Secretary of State.

RESOLUTION AUTHORIZING THE INSTALLATION OF A REPLACEMENT HISTORICAL SOCIETY OF WOODSTOCK SIGN ON COMEAU DRIVE

WHEREAS, the Historical Society of Woodstock ("HSW") has requested authorization to install a permanent replacement sign on Comeau Drive to identify the Historical Society and the other entities located at the site; and

WHEREAS, the proposed replacement sign will improve visibility and wayfinding for residents and visitors; and

WHEREAS, the existing sign has proven to be too small to adequately direct members of the public to the Historical Society and associated facilities; and

WHEREAS, the proposed replacement sign has been reviewed and approved by the Comeau Stewardship Advisory Committee (CSAC) and the Woodstock Land Conservancy (WLC);

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby authorizes the installation of a permanent replacement Historical Society of Woodstock sign on Comeau Drive; and

BE IT FURTHER RESOLVED, that the replacement sign is authorized as a permanent replacement for the existing sign, which has become inadequate due to its size and relocation; and

BE IT FURTHER RESOLVED, that the Town Supervisor and any other appropriate Town officials are authorized to take such actions as may be necessary to implement this Resolution.

WAIVER OF THIRTY-DAY NOTICE REQUIREMENT FOR LIQUOR LICENSE APPLICATION OF ORIOLE 9.1 INC.

WHEREAS, Oriole 9.1 Inc., located at 17 Tinker St, Woodstock, NY 12498, has notified the Town of Woodstock of its intent to file an application with the New York State Liquor Authority for an On-Premises Liquor License pursuant to Section 64(2-a) of the Alcoholic Beverage Control Law; and

WHEREAS, the applicant is currently in compliance with all applicable Local Laws of the Town of Woodstock and does not have any outstanding violations at this time; and

WHEREAS, the Town Board has reviewed the request and finds no reason to delay consideration of said application;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby waives, in this instance, the thirty (30) day period to review said application and consents to the issuance of an On-Premises Liquor License by the New York State Liquor Authority to Oriole 9.1 Inc.

WAIVER OF THIRTY-DAY NOTICE REQUIREMENT FOR LIQUOR LICENSE APPLICATION OF SeaFare LLC.

WHEREAS, SeaFare LLC, located at 261 Tinker Street, Woodstock, NY 12498, has notified the Town of Woodstock of its intent to file an application with the New York State Liquor Authority for an On-Premises Liquor License pursuant to Section 64(2-a) of the Alcoholic Beverage Control Law; and

WHEREAS, the applicant is currently in compliance with all applicable Local Laws of the Town of Woodstock and does not have any outstanding violations at this time; and

WHEREAS, the Town Board has reviewed the request and finds no reason to delay consideration of said application;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby waives, in this instance, the thirty (30) day period to review said application and consents to the issuance of an On-Premises Liquor License by the New York State Liquor Authority to SeaFare, LLC.

Resolution Authorizing a Telecommunications Audit Agreement

WHEREAS, the Town Board of the Town of Woodstock desires to identify potential cost savings and efficiencies in the Town's telecommunications services and related expenditures; and

WHEREAS, Walter A. McDermott Telephone Auditing Services has offered to conduct a telecommunications and phone service audit at no cost to the Town; and

WHEREAS, under the proposed agreement, the Town will incur no fees or charges unless savings are identified and implemented; and

WHEREAS, any compensation to Walter A. McDermott Telephone Auditing Services shall be limited to fifty percent (50%) of the credit or refund provided to the Town as a result of the audit and subsequent recommendations, for a period of one (1) year following implementation of such savings;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby authorizes Walter A. McDermott Telephone Auditing Services to conduct a telecommunications and phone service audit for the purpose of identifying potential cost savings to the Town at no cost to the Town; and

BE IT FURTHER RESOLVED, that should savings be identified and implemented, the Town shall compensate Walter A. McDermott Telephone Auditing Services in an amount equal to fifty percent (50%) of the actual savings realized by the Town for a period of one (1) year from the date such savings are implemented; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any agreements and documents necessary to carry out the intent of this resolution, subject to review by the Town Attorney.

Resolution Authorizing Topographic Surveys for the Zena Highwoods and 3 Mile Properties

WHEREAS, the Town Board of the Town of Woodstock has determined that topographic surveys of the Zena Highwoods property and the 3 Mile property are necessary to assist the Town in evaluating, planning, and developing future improvements and uses of these properties; and

WHEREAS, Donald Brewer Surveying Inc. has submitted proposals to conduct such surveys;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the hiring of Donald Brewer Surveying Inc. to conduct a topographic survey of the Zena Highwoods property at a cost not to exceed $4,640 and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the hiring of Donald Brewer Surveying Inc to conduct a topographic survey of the 3 Mile property at a cost not to exceed $10,000 and

BE IT FURTHER RESOLVED, that the costs of these surveys shall be paid from ARPA funds; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any documents necessary to effectuate this resolution.