Town of Woodstock, NY
Town Board Meeting
Tuesday, October 20, 2026
Meeting held at 45 Comeau Dr. and broadcast on YouTube Live
MEETING MINUTES

MEMBERS PRESENT

- Supervisor Anula Courtis
- Councilperson Lily Korolkoff
- Councilperson Laurie Osmond
- Councilperson Laura Ricci

MEMBERS ABSENT

- Councilperson Reginald Earls

Recording Secretary: Rebekah Brooks, Acting Town Clerk

Members of the Press
- Nick Henderson (Hudson Valley One)

CALL TO ORDER

Supervisor Courtis began with the pledge of allegiance and called the meeting to order at 7:00pm. She announced that the next meeting had been rescheduled to November 2 and would include the Preliminary Budget Hearing.

RESOLUTIONS

- 233-2026: Resolution Approving Meeting Minutes
- 234-2026: Resolution Approving Clerk's Report
- 235-2026: Resolution Authorizing Payment of Vouchers
- 236-2026: Resolution Adopting The 2027 Tentative Budget As The 2027 Preliminary Budget
- 237-2026: Resolution Setting A Public Hearing On The 2027 Preliminary Budget
- 238-2026: Resolution For Agreement With Municipay-Autoagent Data Solutions, LLC
- 239-2026: Resolution Accepting Resignation From Zoning Board Of Appeals
- 240-2026: Resolution Appointing New Members to the Climate Smart Communities Task Force

RESOLUTION 233-2026

Resolution Approving Meeting Minutes

BE IT RESOLVED, to accept minutes for meetings held on September 8, 2026 and September 22, 2026.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE

Supervisor Courtis	- Aye
Councilperson Korolkoff	- Aye
Councilperson Osmond	- Aye
Councilperson Ricci	- Aye

Resolution adopted 4-0

RESOLUTION 234-2026

Resolution Approving Clerk's Report

BE IT RESOLVED, to accept Town Clerk's report.

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE
Supervisor Courtis - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 4-0

RESOLUTION 235-2026

Resolution Authorizing Payment of Vouchers

BE IT RESOLVED, to authorize payment of vouchers in the amount of $515,245.49.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE
Supervisor Courtis - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 4-0

RESOLUTION 236-2026

Resolution Adopting The 2027 Tentative Budget As The 2027 Preliminary Budget

WHEREAS, the Town Supervisor has prepared and filed the 2027 Tentative Budget with the Town Clerk pursuant to the requirements of New York State Town Law; and

WHEREAS, the Town Board has reviewed the Tentative Budget and wishes to adopt it as the Preliminary Budget for the fiscal year beginning January 1, 2027;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby adopts the 2027 Tentative Budget as the 2027 Preliminary Budget; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to make the Preliminary Budget available for public inspection and to publish and post notice of the Public Hearing thereon in accordance with New York State Town Law.

Discussion

Councilperson Ricci mentioned that the Tentative Budget remained unchanged when adopted as the Preliminary Budget.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE
Supervisor Courtis - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 4-0

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RESOLUTION 237-2026

Resolution Setting A Public Hearing On The 2027 Preliminary Budget

WHEREAS, the Town Board has adopted the 2027 Preliminary Budget for the Town of Woodstock; and

WHEREAS, New York State Town Law requires that a public hearing be held on the Preliminary Budget prior to its adoption as the Final Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby schedules a Public Hearing on the 2027 Preliminary Budget for November 2, 2026, at 7pm at 45 Comeau Drive; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to publish and post notice of said Public Hearing in accordance with the requirements of New York State Town Law.

Discussion

Supervisor Courtis reminded the public that the November 2 hearing would provide an opportunity for public comment and stated that the Board would allow sufficient time to hear all comments.

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE

Supervisor Courtis	- Aye
Councilperson Korolkoff	- Aye
Councilperson Osmond	- Aye
Councilperson Ricci	- Aye

Resolution adopted 4-0

RESOLUTION 238-2026

Resolution For Agreement With Municipay-Autoagent Data Solutions, LLC

WHEREAS, the Town of Woodstock Town Clerk's Office would like to start accepting payment by credit or debit card as a convenience for the citizens of the Town; and

WHEREAS, General Municipal Law allows local governments to accept credit and debit card payments for, among other things: Permits, Fees, Water and Sewer Bills, Licenses, Taxes or other charges pertaining to the Town Clerk's Office and the Building and Zoning Departments; and

WHEREAS, said payments by credit or debit card will be accepted at the Town Clerk's office, through mail, e-mail or by telephone; and

WHEREAS, there will be no cost to the Town for setup of this service or the service itself and that only a small "convenience fee" (3% or $2.00 minimum per debit and credit card transaction, and $1.50 per e-check) will be charged to the customer for this convenience; and

WHEREAS, the Town Clerk's Office also wishes to utilize Autoagent's EscrowCloud platform, a cloud-based service that facilitates the electronic exchange of real estate tax billing and payment information between the Town and third-party tax servicing companies, at no cost to the Town;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby authorizes the Town Supervisor to enter into agreements with Municipay-Autoagent Data Solutions, LLC to provide this service to our citizens.

Discussion

Acting Town Clerk Rebekah Brooks presented an update on the proposed agreement with Municipay to allow the Town to accept credit card and electronic payments. She explained that the Clerk's Office had researched payment-processing options and selected a system similar to one already used successfully by neighboring municipalities, such as the Onteora School tax payment system.

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Brooks explained that users would be responsible for transaction fees, including a $2 minimum credit card fee, increasing to 3% for larger transactions, and a $1.50 fee for e-check payments. She noted that e-check payments would provide a lower-cost option for residents paying larger bills, including property taxes.

She stated that approval of the resolution would authorize the Town to enter into an agreement with Municipay and begin implementation of the payment system. Credit card payments at Town offices are expected to become available during 2026, and property tax bills are expected to be available for online lookup and payment beginning in January 2027.

Brooks emphasized that electronic payment options would be offered in addition to existing payment methods, and residents would still be able to pay by check or in person. Supervisor Courtis noted that the company had revised the contract to address Board concerns regarding confidentiality and exclusivity.

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE
Supervisor Courtis - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 4-0

RESOLUTION 239-2026

Resolution Accepting Resignation From Zoning Board Of Appeals

BE IT RESOLVED, to accept the resignation of Martin Mills from the Zoning Board of Appeals effective immediately, and

BE IT FURTHER RESOLVED, to thank Martin for his years of service to Woodstock.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE
Supervisor Courtis - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 4-0

RESOLUTION 240-2026

Resolution Appointing New Members to the Climate Smart Communities Task Force

BE IT RESOLVED, to appoint Pamela Restek and Elsie Iwase to the Climate Smart Communities Task Force effective immediately.

Discussion

Councilperson Ricci announced that the Town successfully renewed its Bronze certification through the Climate Smart Communities program. She credited Erin Moran for alerting the Town that the certification was approaching expiration and for the work she previously led on the program.

Ricci also thanked Supervisor Courtis for establishing the current Climate Smart Communities task force in February and recognized the members and advisors who worked on the renewal. The renewal application was submitted in May and has since been approved.

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Ricci said the task force is now preparing to pursue Silver certification, which will require substantially more work and new actions beyond those completed for Bronze. She estimated that the Silver certification effort will take approximately one year.

Supervisor Courtis thanked Councilperson Ricci for her heavy lift in the renewal effort and acknowledged the work of the task force as a whole.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE

Supervisor Courtis	- Aye
Councilperson Korolkoff	- Aye
Councilperson Osmond	- Aye
Councilperson Ricci	- Aye

Resolution adopted 4-0

PUBLIC BE HEARD

Bill McKenna - commented on ongoing labor negotiations with Town unions, stating that the Highway Department is out of contract. He asked what provisions, if any, had been included in the proposed 2027 budget to help move contract discussions forward.

Chris Finlay - spoke about homelessness in Woodstock and described an incident involving an elderly unhoused woman on October 12 who, he said, had been informed that she could no longer sleep in the Town Hall hallway. Finlay expressed concern about the availability of safe overnight shelter for unhoused residents and urged the Town to consider the circumstances of people who may be unable or unwilling to leave the community for shelter elsewhere.

Urana Kinlen - thanked the Town for including funding related to housing affordability solutions and discussed the complexity of homelessness and housing insecurity. She noted that individuals may sometimes decline available housing or services for a variety of reasons and said that the full circumstances of individual cases are not always publicly known. She also encouraged community members concerned about homelessness to volunteer when the Town seeks assistance during emergency weather conditions.

ADJOURNMENT

Supervisor Courtis made a motion to adjourn at 7:20pm, seconded by Councilperson Ricci and carried as all present voted Aye.

Respectfully Submitted,

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Rebekah Brooks, Acting Town Clerk

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