TOWN OF WOODSTOCK NY - TOWN BOARD MEETING
45 COMEAU DRIVE, WOODSTOCK NY 12498
7PM, SEPTEMBER 8, 2026

Please note: Remote participation via ZOOM is limited to viewing and listening only

AGENDA

A. Call to Order

B. Resolutions

B.1 Resolution Hiring Part-Time Typist

B.2 Resolution Hiring Part-Time Parking Lot Attendant

B.3 Resolution Expanding Membership of the Woodstock BearWise Committee

B.4 Resolution Appointing Member to the Woodstock BearWise Committee

B.5 Resolution to Changing Employee Status from Part-Time to Full-Time

B.6 Resolution Accepting Employee Resignation

B.7 Resolution Setting A Public Hearing On A Local Law Amending Chapter 7 (Alarm Systems)

B.8 Resolution For Speed Limit Reduction and Glasco Turnpike Speed Study

B.9 Resolution Authorizing the Purchase of a Police Vehicle

B.10 Resolution Accepting Employee Resignation

B.11 Resolution Authorizing the Engagement of Architect Related to the Housing Project

C. Public Be Heard

D. Adjournment

RESOLUTIONS

Resolution Hiring Part-Time Typist

BE IT RESOLVED, that the Town Board hereby appoints Joshua Ferguson to the position of Part-Time Typist, effective September 10, 2026, at an hourly rate of $26.45, for up to 40 hours per pay period, subject to all applicable Town policies and requirements.

Resolution Hiring Part-Time Parking Lot Attendant

BE IT RESOLVED, that the Town Board hereby appoints Helen DeVoe to the position of Part-Time Parking Lot Attendant, effective September 9, 2026, at an hourly rate of $20.50, subject to all applicable Town policies and requirements.

Resolution Expanding Membership of the Woodstock BearWise Committee

WHEREAS, the Woodstock BearWise Committee was established to support and promote bear awareness, education, and coexistence initiatives within the community; and

WHEREAS, the Committee's responsibilities and workload have increased, creating a need for broader community representation and additional volunteer participation; and

WHEREAS, expanding the Committee membership will enhance the Committee's capacity to fulfill its mandate, provide greater diversity of perspectives, and improve succession planning and continuity;

NOW THEREFORE BE IT RESOLVED THAT:

A. The membership of the Woodstock BearWise Committee be increased from five (5) members to seven (7) members.

B. The two additional member positions shall be filled in accordance with the Committee's established appointment procedures and applicable municipal policies.

C. All existing terms, duties, and responsibilities of Committee members shall remain unchanged unless otherwise amended by the Committee or Council.

D. This resolution shall take effect immediately upon approval.

Resolution Appointing Member to the Woodstock BearWise Committee

WHEREAS, the Woodstock BearWise Committee seeks to maintain active community participation in support of its mission to promote bear awareness, education, and coexistence within the Town of Woodstock; and

WHEREAS, the Committee has determined that the appointment of an additional member will strengthen the Committee's ability to carry out its programs and initiatives;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Iris Permenter is hereby appointed to serve as a member of the Woodstock BearWise Committee.
2. The term of appointment shall commence immediately and expire on December 31, 2026.
3. At the expiration of this term, Iris shall be eligible for reappointment for a full term should she wish to continue serving and should the Committee and appointing authority approve such reappointment.
4. This resolution shall take effect immediately upon adoption.

Resolution to Changing Employee Status from Part-Time to Full-Time

WHEREAS Melissa Cocks is currently employed as a part-time Cleaner, and it has been determined that the operational needs of the organization would be best served by increasing her employment status to full-time;

NOW, THEREFORE, BE IT RESOLVED that Melissa Cocks shall be appointed to the full-time position of Cleaner, effective September 14, 2026, while retaining her current job title of Cleaner at the hourly rate of $22.48. Management is authorized to take all actions necessary to implement this change and update all relevant employment and payroll records accordingly.

Resolution Accepting Employee Resignation

WHEREAS, Michael Innello has submitted his resignation from the Town of Woodstock Custodial Department;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the resignation of Michael Innello from the Custodial Department, effective September 11, 2026.

Resolution Setting A Public Hearing On A Local Law Amending Chapter 7 (Alarm Systems)

WHEREAS, the Town Board of the Town of Woodstock (the "Town Board") has proposed Local Law No. 2 of the Year 2026, entitled "A Local Law Amending Chapter 7 (Alarm Systems) of the Code of the Town of Woodstock" (the "Proposed Local Law"), as attached here; and

WHEREAS, the Town Board finds that a significant and growing share of fire department responses within the Town are attributable to false alarms and water intrusion events that are recurring, preventable, and within the control of property owners and alarm system users, and that such responses divert volunteer firefighters from genuine emergencies and accelerate fatigue among members; and

WHEREAS, the Proposed Local Law seeks to update Chapter 7 of the Town Code, originally adopted in 2001, by revising the false alarm fine schedule, establishing a new enforcement framework for water intrusion events, incorporating the alarm company liability authority conferred by General Business Law § 69-vvv, and clarifying the respective roles of Town and fire district personnel in the administration and enforcement of the chapter; and

WHEREAS, the Proposed Local Law establishes a Notice of Alarm Incident reporting procedure modeled on the existing chimney fire reporting structure, authorized pursuant to the agreement of the Board of Fire Commissioners of the Woodstock Fire District as memorialized by District resolution dated July 9, 2026, under which fire department members document alarm responses in a ministerial capacity and transmit records to the Town's Alarm Administrator for enforcement purposes; and

WHEREAS, the Town Board has determined that the Proposed Local Law is a Type II action under 6 NYCRR Part 617 of the State Environmental Quality Review Act regulations and is therefore not subject to environmental review; and

WHEREAS, the Town Board wishes to hold a public hearing on the Proposed Local Law in accordance with Section 20(5) of the Municipal Home Rule Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby schedules a public hearing on Local Law No. 2 of the Year 2026 for the 22nd day of September, 2026 at 7:00pm at the Woodstock Town Hall, 45 Comeau Drive, Woodstock, NY 12498; and be it further

RESOLVED, that the Town Clerk is hereby directed to publish notice of such public hearing in the official Town newspaper and to post such notice on the Town's official sign board and website, not less than ten (10) days before the date of the hearing, as required by Section 20(5) of the Municipal Home Rule Law; and be it further

RESOLVED, that a copy of the Proposed Local Law shall be available for public inspection in the office of the Town Clerk during normal business hours.

Resolution For Speed Limit Reduction and Glasco Turnpike Speed Study

WHEREAS, Woodstock Complete Streets has received numerous complaints regarding vehicle speeds and safety conditions along the entire length of Glasco Turnpike within the Town of Woodstock; and

WHEREAS, Woodstock Complete Streets is committed to promoting safe, accessible, and equitable transportation infrastructure for all roadway users, including pedestrians, bicyclists, motorists, transit users, and persons with disabilities; and

WHEREAS, a consistent 35 MPH speed limit along the entire length of Glasco Turnpike within the Town of Woodstock, from Route 212 in Shady to the Town border with Saugerties, would improve safety for pedestrians, cyclists, and motorists; and

WHEREAS, Resolution 139-2020 resulted in the reduction of the speed limit from 40 MPH to 35 MPH on only a limited section of Glasco Turnpike, between Rock City Road and Upper Byrdcliffe Road; and

WHEREAS, Woodstock Complete Streets supports reducing the speed limit on the entire length of Glasco Turnpike within the Town of Woodstock from the current 40 MPH to 35 MPH, or lower should the appropriate agencies determine such a reduction to be warranted; and

WHEREAS, the Town of Woodstock requests that the Ulster County Department of Public Works and the New York State Department of Transportation evaluate the advisability of a consistent speed reduction along the entire length of Glasco Turnpike within the Town of Woodstock;

NOW, THEREFORE, BE IT RESOLVED, that the Woodstock Town Board hereby requests that the Ulster County Department of Public Works seek a study by the New York State Department of Transportation to evaluate and recommend an appropriate speed limit for the entirety of Glasco Turnpike within the Town of Woodstock; and

BE IT FURTHER RESOLVED, that the Woodstock Town Board supports reducing the speed limit on Glasco Turnpike from the current 40 MPH to 35 MPH, or lower if deemed appropriate by the reviewing agencies based on the findings of such study; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be transmitted to the Ulster County Department of Public Works, the Ulster County Department of Transportation, and the New York State Department of Transportation.

Resolution Authorizing the Purchase of a Police Vehicle

WHEREAS, the Town Board of the Town of Woodstock has determined that it is necessary to replace and/or augment the vehicle fleet utilized by the Woodstock Police Department in order to maintain public safety services and operational efficiency; and

WHEREAS, the Woodstock Police Department has recommended the purchase of a new police vehicle suitable for law enforcement operations; and

WHEREAS, funds are available for such purchase;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock hereby authorizes the purchase of one (1) police vehicle for use by the Woodstock Police Department at a cost not to exceed $40,000 and

BE IT FURTHER RESOLVED, that the expenditure for such purchase shall be funded from A03120.20000; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Chief of Police are authorized to execute any and all documents necessary to effectuate the purchase.

Resolution Accepting Committee Resignation

WHEREAS, Richard Miller has submitted his resignation from the Town of Woodstock Board of Assessment Review Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the resignation of Richard Miller from the Board of Assessment Review Committee, effective September 11, 2026.

AUTHORIZING THE ENGAGEMENT OF JOSEPH VESCIO AND GRAYDON YEARICK ARCHITECT FOR PHASE 1 DEVELOPMENT SERVICES RELATED TO THE TOWN OF WOODSTOCK HOUSING PROJECT

WHEREAS, the Town of Woodstock is evaluating the development of a housing project to address community housing needs; and

WHEREAS, completion of the initial Development Phase is necessary before any infrastructure or construction activities can proceed; and

WHEREAS, Graydon Yearick Architect, through principals Graydon Yearick and Joseph Vescio, has presented a proposal to provide professional planning, coordination, and development services for Phase 1 of the project; and

WHEREAS, the Development Phase includes coordination of engineering and consulting services, preparation of conceptual site plans and development alternatives, feasibility analyses, survey and testing coordination, regulatory agency coordination, and other planning and project management activities necessary to advance the project; and

WHEREAS, the Town Board recognizes that several elements of the Development Phase, including land surveys, soil borings, and percolation testing, are time-sensitive and may be significantly delayed if not initiated promptly; and

WHEREAS, timely completion of Phase 1 is necessary to maintain project momentum, pursue available funding opportunities, and position the Town to move forward with future infrastructure and construction phases;

NOW, THEREFORE, BE IT RESOLVED, that the Woodstock Town Board hereby authorizes the engagement of Joseph Vescio and Graydon Yearick Architect to provide professional services associated with Phase 1 Development of the Town's housing project; and

BE IT FURTHER RESOLVED, that the scope of services shall include, but not be limited to:

- Coordination of engineering and consulting services;
- Preparation of conceptual site plans, diagrams, renderings, and development alternatives for Town review and presentation;
- Evaluation of housing options and preparation of feasibility studies for proposed building types;
- Coordination of water and wastewater feasibility studies;
- Management of soil borings and percolation testing;
- Procurement and coordination of topographic and boundary surveys, including identification of significant site features;
- Preliminary planning for roads, utilities, septic systems, housing layouts, open space, and related site improvements; and

- Coordination with regulatory agencies, including the New York State Department of Environmental Conservation, Ulster County Department of Health, and other agencies as required.

BE IT FURTHER RESOLVED, that compensation for Phase 1 Development Services shall be billed at a rate of $175 per hour, a discounted rate, with a total Phase 1 cost not to exceed $35,000 without further authorization of the Town Board; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to execute an agreement and any related documents necessary to effectuate this engagement, subject to review by the Town Attorney.