

**TOWN OF WOODSTOCK NY
TOWN BOARD MEETING
45 COMEAU DRIVE, WOODSTOCK NY 12498
6:15PM EXECUTIVE SESSION, 7PM, AUGUST 18, 2026**

Please note: Remote participation via ZOOM is limited to viewing and listening only

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Resolutions

C.1 Resolution Approving Meeting Minutes from 7/7/26 and 7/21/26

C.2 Resolution Accepting Clerk's Report

C.3 Resolution Authorizing Payment of Vouchers

C.4 Resolution Authorizing Town to Auction Vehicles (Attachment A)

C.5 Resolution Granting 211 Waiver

C.6 Resolution Relocating Designated Accessible Parking Space on Mill Hill Road

C.7 Resolution Establishing the Woodstock Bearwise Committee

C.8 Resolution Appointing Members of the Woodstock Bearwise Committee

C.9 Resolution Authorizing Transfer from Highway Equipment Reserve Fund for the Purchase of Two Freightliner Trucks

C. 10 Resolution Authorizing Hiring of Municipal Code Officer/Building Inspector 1

C. 12 Resolution to Hire Police Dispatcher

C. 13 Resolution to Hire Police Dispatcher

C.14 Resolution to purchase Emergency Alert System

C16. Resolution Accepting Resignation from Building Department

C17. Resolution Accepting Resignation from Dispatch

C18. Resolution Extending Brianna Schmidt's Appointment Through September 30, 2026

D. Presentation

D. 1 Housing Committee Presentation and discussion of a proposed affordable housing design competition for the Mountain View parking lot and Zena-Highwoods properties

D.2 Fleet Management Program

E. Adjournment

RESOLUTIONS

Resolution Approving meeting Minutes

BE IT RESOLVED, to accept minutes for meetings held on July 7, 2026 and July 21, 2026.

Resolution Approving Clerk's Report

BE IT RESOLVED, to accept Town Clerk's report.

Resolution Authorizing Payment of Vouchers

BE IT RESOLVED, to authorize payment of vouchers in the amount \$480,081.97

Resolution Authorizing the Town to Auction Vehicles (Attachment A.)

WHEREAS, the Town has determined that the vehicles listed in the attached inventory are no longer needed for municipal purposes and have been declared surplus property; and

WHEREAS, the Town Board finds it to be in the best interest of the Town to dispose of such surplus vehicles through a public auction process;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the sale of the vehicles identified in the attached inventory through a public auction or other lawful auction platform; and

BE IT FURTHER RESOLVED, that the Town Supervisor and any other appropriate Town officials are authorized to take all actions necessary to complete the auction and transfer of ownership of the vehicles; and

BE IT FURTHER RESOLVED, that the proceeds from the sale of such vehicles shall be deposited into the appropriate Town accounts in accordance with applicable law and Town policy.

Resolution Granting 211 Waiver

BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute and submit all documents necessary to obtain a Section 211 Waiver for Officer Sinagra for temporary employment from through January 18, 2027, or until a full-time police officer is hired, whichever occurs first.

Resolution Relocating Designated Accessible Parking Space on Mill Hill Road

WHEREAS, the location of a designated accessible parking space on 70 Mill Hill Road has been found to interfere with access to a private driveway; and

WHEREAS, the Town Board has determined that relocating the parking space is necessary to ensure safe and unobstructed access to the property;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the relocation of the designated accessible parking space on Mill Hill Road to a location determined by the Town Supervisor and Town Highway Superintendent, and directs that any necessary signage and pavement markings be installed accordingly.

Resolution Establishing the Woodstock Bearwise Committee

WHEREAS, the Town Board previously established the Woodstock Bear Task Force to address matters relating to human-bear interactions and bear management within the Town; and

WHEREAS, the Town Board has determined that the work of the Task Force should continue on an ongoing basis as a standing advisory committee;

NOW, THEREFORE, BE IT RESOLVED, that the Woodstock Bear Task Force is hereby redesignated as the Woodstock Bearwise Committee; and

BE IT FURTHER RESOLVED, that the Committee shall consist of up to five (5) members appointed by the Town Board; and

BE IT FURTHER RESOLVED, that members shall serve one-year terms commencing on January 1 and ending on December 31 of each year, or until their successors are appointed; and

BE IT FURTHER RESOLVED, that Committee members may be reappointed to successive terms upon approval of the Town Board; and

BE IT FURTHER RESOLVED, that the Committee shall continue to advise the Town Board on bear awareness, public education, conflict mitigation, and related matters as directed by the Town Board.

Resolution Appointing Members of the Woodstock Bearwise Committee

BE IT RESOLVED, that the Town Board hereby appoints the following individuals to serve as members of the Woodstock Bearwise Committee, effective immediately and continuing through December 31, 2026:

- Anula Courtis
- Rachel Jackson
- John Milo
- Hannah Birenz

BE IT FURTHER RESOLVED, that said appointments shall continue through December 31, 2026, and the appointed members shall be eligible for reappointment to additional terms upon further action of the Town Board.

Resolution Authorizing Transfer from Highway Equipment Reserve Fund for Purchase of Two Freightliner Trucks

WHEREAS, the Town Board has determined that it is necessary to purchase two (2) Freightliner trucks pursuant to the attached contract; and

WHEREAS, funds are available in the Highway Equipment Reserve Fund #.002 for this purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the transfer of up to \$354,158.00 from the Highway Equipment Reserve Fund #.002 to Highway Truck Capital #.099 in the 2026 budget to fund the purchase of two (2) Freightliner trucks pursuant to the attached contract; and

BE IT FURTHER RESOLVED, that this transfer from the Highway Equipment Reserve Fund is subject to a permissive referendum pursuant to Article 7 of the New York State Town Law; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to publish the following notice in the Town's official newspaper:

NOTICE OF ADOPTION OF RESOLUTION SUBJECT TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that on August 18, 2026, the Woodstock Town Board adopted Resolution #_____ authorizing the transfer of up to \$354,158.00 from the Highway Equipment Reserve Fund #.002 to fund the purchase of two (2) Freightliner trucks.

Said resolution is subject to permissive referendum pursuant to the provisions of Article 7 of the New York State Town Law.

By Order of the Woodstock Town Board.

Resolution Appointing Zoning Enforcement Officer

BE IT RESOLVED, that the Town Board hereby appoints Donna LeMoine to the position of Zoning Enforcement Officer, at an hourly rate of \$35.51 effective August 19, 2026.

Resolution to Hire Police Dispatcher

BE IT RESOLVED, that the Town Board hereby appoints Sarah Malone to the position of Police Dispatcher, effective August 19, 2026, at a rate of \$26.45 per hour.

Resolution to Hire Police Dispatcher

BE IT RESOLVED, that the Town Board hereby appoints Nicholas Secreto to the position of Police Dispatcher, effective August 24, 2026, at a rate of \$26.45 per hour.

Resolution to purchase Emergency Alert System

BE IT RESOLVED, that the Town Board hereby authorizes the purchase of Rave Alert Emergency Notification System services from Motorola Solutions in the amount of \$5,700, then annually \$4,500 for 4 years thereafter.

Resolution Accepting Building Department Resignation

BE IT RESOLVED, that the Town Board hereby accepts the resignation of Francis Hoffman, effective August 18, 2026; and

BE IT FURTHER RESOLVED, that the Town Board expresses its sincere appreciation and thanks to Mr. Hoffman for his service to the Town and wishes him well in his future endeavors.

Resolution Accepting Dispatch Department Resignation

BE IT RESOLVED, to accept the resignation of Patrick Rose as Dispatcher effective June 19, 2026
and

BE IT FURTHER RESOLVED, to thank Patrick for his service to the Town of Woodstock.

Resolution Extending Brianna Schmidt's Appointment Through September 30, 2026

WHEREAS, Brianna Schmidt is currently serving in her appointed role and has provided valuable service and support to the organization; and

WHEREAS, additional time is needed to ensure continuity of operations and the completion of ongoing responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that Brianna Schmidt's current appointment/engagement, previously scheduled to expire on July 24, 2026, is hereby extended through September 30, 2026; and

BE IT FURTHER RESOLVED, that all other terms and conditions of her appointment/engagement shall remain unchanged unless otherwise amended by subsequent action.