Woodstock Cemetery Committee
Minutes

Friday, January 23, 2026 at Firehouse #1

Attending: Teri Reynolds, Chair; Catherine Carberry, Richard Heppner, Ken Keefe, Janine Mower, Tana O'Sullivan

Excused: Debbie Hastie

Absent: Bob Gordon

Guest: **Reggie Earls, Woodstock Councilman**

Meeting was called to order at 9:35 AM

We welcome our new WCC member Janine, who has been very active with us and is now a member of our committee. We also welcome Reggie Earls who is now liaison to our committee from Town Board.

Each year we must complete the Ethics Form. Please do not bring them to the Town Clerk, bring them to the Secretary of the Supervisor by January 31st.

Motion by Ken 2nd by Janine to accept the minutes of November 7th,2025. All in favor.

OLD BUSINESS

SUBCOMMITTEE REPORTS

A. **Tombstone Cleaning - Catherine:** The Atlas company is no longer selling the tombstone cleaning solution D-2. Teri reached out to Joe Ferranini who suggested two other companies which are being researched. Joe Ferranini is in great demand. We are lucky to get him whenever his schedule allows. This year he will be here either at the end of April or early May.

   Motion by Tana, 2nd Ken, to hire Joe to restore tombstones in 2026 and to keep the work total under $5,000. All in favor.

   To date, Joe has restored almost 300 Woodstock Cemetery tombstones.

B. **Fundraising – Debbie:** Teri received data from Debbie and reports that we now have a little over $8,757 in our Trust & Agency account. Debbie is informed monthly of the balance in our account by the bookkeeper.

Treating one half of the Heritage Maple trees was a little over $4K, so we really need to do some additional fundraising this year. Debbie will revise our annual fund-raising letter. This annual letter asks for donations to and support for our projects. Bob, will be asked to provide information about our tree projects. Last year we added additional names to our mailing list. This provided us with additional generous donations. Richard says Al Van Leuvan, Maintenance Supervisor, is now in charge of funerals. Shea is still involved but has been on family leave. We had two burials last week that Al handled. Richard believes Allen is selling cemetery plots. The Assistant Town Clerk Michele does the deeds.

C. **Heritage Trees – Bob:** Teri reports the QR code that we have on our sign and all the placards on each tree must be changed as the Town website is now .gov rather than .org. Laurie Osmond brought up the possibility of printing new links on plastic and pasting on top of our plaques. Catherine to research the technology, if rerouting the address is possible. Laura Ricci is the contact for the new Town website. Richard says that for each tree near the grave of a famous or historic person he would use the story from the book that he and Janine have written for the QR code.

D. **Grant Research – Tana:** No news to report this month. The Zena Development proposal on the road I live on has absorbed much of my time and I apologize for not having any updates. Tombstones are private property by law and thus taxpayer funds cannot be used for their maintenance, hence the need for grants. Hope soon to provide information on more localized grant opportunities.

NEW BUSINESS

A. **Publicity Subcommittee:** Teri would like to create a new Publicity Subcommittee. She asked Janine to be chairperson of new subcommittee. A Publicity Subcommittee could highlight the work we have done and continue to do in the cemetery, our other projects such as the Heritage Trees. Catherine can help with that. Janine agrees and is appointed as Chairperson of the Publicity Subcommittee.

B. **WCC Meeting Schedule:** Reggie has asked Teri if we have a set day in the month when we meet. This might not be a bad idea to set the schedule.

Motion by Ken, 2nd Janine to set a meeting schedule of the 3rd Friday of the month at 9:30am. No objections.

C. **Surveying:** Teri points out we need some clarification about surveying the plots on the hill. Reggie would like to see a map. Teri says that area was supposed to be ditch witched but it was not. Ken agrees it was not done. To analyze the quality of the soil it needs to be ditch witched, this is a function of the town, not the WCC.

D. **Winter Path Maintenance:** Reggie lives in Shady but likes to go to the cemetery to walk and get his steps in because it is safe with no traffic. Parts of the cemetery in winter are covered over in ice and are not safe for walking. Reggie wonders about keeping the pathways clear, sounds like it's maintenance that does that. He'd like to see the paths clear as much as possible. Reggie will bring this issue up to the Supervisor. Tana points out many people go to the cemetery for different reasons. Reggie points out it is a really gorgeous cemetery. He points out sometimes it's more active than it should be.

E. **Front Gate Discussion:** Richard questions about the front gate possibility. Fishcreek Ironworks, who was fabricating gate sections, put cones where they wanted supports for the gates. Bill McKenna, previous Town Supervisor, said no, not wide enough. We believe it is wide enough for the fire truck. Richard to ask Donnie Allen, Town Highway Supervisor, to verify that the opening is wide enough. Vince Christofora was going to donate the cement and paint. What happened to the gates? We have a diagram. The original sections of the previous gate are on the grass (near crypt) are too heavy to use. Teri believes the sections of gate were constructed and that Mr. Brink and company were ready to install. The gate was going to be so wide that it would be on wheels.

The next WCC meeting will be Friday, February 20th, 2026 at 9:30am. Location of Firehouse #1 to be confirmed.

Motion by Janine, 2nd Ken, to adjourn. All in favor.