

Town of Woodstock, NY
Town Board Meeting
Tuesday, August 18, 2026
Meeting held at 45 Comeau Dr. and Virtually (Zoom)
MEETING MINUTES

MEMBERS PRESENT

- Supervisor Anula Courtis
- Councilperson Reginald Earls
- Councilperson Lily Korolkoff
- Councilperson Laurie Osmond
- Councilperson Laura Ricci

Recording Secretary: Rebekah Brooks, Acting Town Clerk

Presenters:

Cody Chase, Acting Co-Highway Superintendent
John Huber, Co-chair, Woodstock Housing Committee

Members of the Press

- Mia Quick (Overlook) - on Zoom
- Nick Henderson (HV1)

CALL TO ORDER

Supervisor Courtis called the meeting to order at 6:19PM.

PLEDGE OF ALLEGIANCE

At 6:20 Supervisor Courtis made a motion to enter executive session for the purposes of an HR matter. Councilmember Ricci seconded.

At 7:12 Supervisor Courtis made a motion to adjourn the executive session. Councilperson Osmond seconded. No action was taken during executive session.

RESOLUTIONS

- [182-2026 Resolution Approving Meeting Minutes from 7/7/26 and 7/21/26](#)
- [183-2026 Resolution Approving Clerk's Report](#)
- [184-2026 Resolution Authorizing Payment of Vouchers](#)
- [185-2026 Resolution Authorizing the Town to Auction Vehicles \(Attachment A.\)](#)
- [186-2026 Resolution Granting 211 Waiver](#)
- [187-2026 Resolution Relocating Designated Accessible Parking Space on Mill Hill Road](#)
- [188-2026 Resolution Establishing the Woodstock Bearwise Committee](#)
- [189-2026 Resolution Appointing Members of the Woodstock Bearwise Committee](#)
- [190-2026 Resolution Authorizing Transfer from Highway Equipment Reserve Fund for Purchase of Two Freightliner Trucks](#)
- [191-2026 Resolution Appointing Zoning Enforcement Officer](#)
- [192-2026 Resolution to Hire Police Dispatcher](#)
- [193-2026 Resolution to Hire Police Dispatcher](#)
- [194-2026 Resolution to purchase Emergency Alert System](#)
- [195-2026 Resolution Accepting Building Department Resignation](#)
- [196-2026 Resolution Accepting Dispatch Department Resignation](#)
- [197-2026 Resolution Extending Brianna Schmidt's Appointment Through September 30, 2026](#)
- [198-2026 Resolution to Hire Employee](#)
- [199-2026 Supporting Stream Buffer Restoration and Trees for Tribs Partnership](#)

RESOLUTION 182-2026

Resolution Approving Meeting Minutes from 7/7/26 and 7/21/26

BE IT RESOLVED, to accept minutes for meetings held on July 7, 2026 and July 21, 2026.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 183-2026

Resolution Approving Clerk’s Report

BE IT RESOLVED, to accept Town Clerk’s report.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 184-2026

Resolution Authorizing Payment of Vouchers

BE IT RESOLVED, to authorize payment of vouchers in the amount \$480,081.97

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 185-2026

Resolution Authorizing the Town to Auction Vehicles (Attachment A.)

WHEREAS, the Town has determined that the vehicles listed in the attached inventory are no longer needed for municipal purposes and have been declared surplus property; and

WHEREAS, the Town Board finds it to be in the best interest of the Town to dispose of such surplus vehicles through a public auction process;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the sale of the vehicles identified in the attached inventory through a public auction or other lawful auction platform; and

BE IT FURTHER RESOLVED, that the Town Supervisor and any other appropriate Town officials are authorized to take all actions necessary to complete the auction and transfer of ownership of the vehicles; and

BE IT FURTHER RESOLVED, that the proceeds from the sale of such vehicles shall be deposited into the appropriate Town accounts in accordance with applicable law and Town policy.

DISCUSSION

Supervisor Courtis reviewed the 2 Town cars that would be auctioned off: a former police car and a Nissan Leaf. Reasons cited to cycle out these cars were severe disrepair and safety issues. Monies raised would be put into a future car fund, to purchase a new police car, and cycle out another police car to be used by the building department, code enforcer, and/or assessor. Acting Co-Highway Superintendent Cody Chase also reviewed the list of highway vehicles to be auctioned off: a Chevy Pickup Truck with a rotted frame and a Mountain truck 4WD with multiple problems due to its old age.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 186-2026

Resolution Granting 211 Waiver

BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute and submit all documents necessary to obtain a Section 211 Waiver for Officer Sinagra for temporary employment from through January 18, 2027, or until a full-time police officer is hired, whichever occurs first.

DISCUSSION

Supervisor Courtis explained that a 211 Waiver would allow a retired officer to exceed the number of working hours allowed. Since the Police Department is short one officer, this allows a part-time officer to fill in those gaps, and would be limited to 5 months and/or until a full-time police officer is hired. She made the reminder that a couple of months ago the Board had authorized a part-time officer a waiver to disregard the age limit and allow him to proceed with his medical exam and take the test to become the full-time officer.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci
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VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Nay
Councilperson Korolkoff	-Abstain
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 3–1–1

RESOLUTION 187-2026

Resolution Relocating Designated Accessible Parking Space on Mill Hill Road

WHEREAS, the location of a designated accessible parking space on 70 Mill Hill Road has been found to interfere with access to a private driveway; and

WHEREAS, the Town Board has determined that relocating the parking space is necessary to ensure safe and unobstructed access to the property;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the relocation of the designated accessible parking space on Mill Hill Road to a location determined by the Town Supervisor and Acting Co-Highway Superintendent, and directs that any necessary signage and pavement markings be installed accordingly.

DISCUSSION

The Supervisor reviewed the situation that the Town had put an accessible handicap spot in front of a resident’s driveway. The Supervisor and Acting Co-Highway Superintendent inspected the spot and obtained permission in writing from the DOT to shift the spot slightly.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 188-2026

Resolution Establishing the Woodstock Bearwise Committee

WHEREAS, the Town Board previously established the Woodstock Bear Task Force to address matters relating to human-bear interactions and bear management within the Town; and

WHEREAS, the Town Board has determined that the work of the Task Force should continue on an ongoing basis as a standing advisory committee;

NOW, THEREFORE, BE IT RESOLVED, that the Woodstock Bear Task Force is hereby redesignated as the Woodstock Bear Committee; and

BE IT FURTHER RESOLVED, that the Committee shall consist of up to five (5) members appointed by the Town Board; and

BE IT FURTHER RESOLVED, that members shall serve one-year terms commencing on January 1 and ending on December 31 of each year, or until their successors are appointed; and

BE IT FURTHER RESOLVED, that Committee members may be reappointed to successive terms upon approval of the Town Board; and

BE IT FURTHER RESOLVED, that the Committee shall continue to advise the Town Board on bear awareness, public education, conflict mitigation, and related matters as directed by the Town Board.

DISCUSSION

Supervisor Courtis recapped that a Bear Task Force was created in 2023 to educate the public and reduce the number of human/bear conflicts, and since formation, the number of bears having to be euthanized has significantly decreased. After a hiatus in 2025 for about 6 months, two bears had been euthanized. This takes the specific, short-term-focused Task Force and turns it into a longer effort for the Town.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 189-2026

Resolution Appointing Members of the Woodstock Bearwise Committee

BE IT RESOLVED, that the Town Board hereby appoints the following individuals to serve as members of the Woodstock Bearwise Committee, effective immediately and continuing through December 31, 2026:

- Anula Courtis
- Rachel Jackson
- John Milo
- Hannah Birenz

BE IT FURTHER RESOLVED, that said appointments shall continue through December 31, 2026, and the appointed members shall be eligible for reappointment to additional terms upon further action of the Town Board.

DISCUSSION

Supervisor Courtis noted that they are looking for a fifth member to serve on the committee and to contact the Supervisor’s office if interested.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE

Supervisor Courtis	-Aye
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Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 190-2026

Resolution Authorizing Transfer from Highway Equipment Reserve Fund for Purchase of Two Freightliner Trucks

WHEREAS, the Town Board has determined that it is necessary to purchase two (2) Freightliner trucks pursuant to the attached contract; and

WHEREAS, funds are available in the Highway Equipment Reserve Fund #.002 for this purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the transfer of up to \$354,158.00 from the Highway Equipment Reserve Fund #.002 to Highway Truck Capital #.099 in the 2026 budget to fund the purchase of two (2) Freightliner trucks pursuant to the attached contract; and

BE IT FURTHER RESOLVED, that this transfer from the Highway Equipment Reserve Fund is subject to a permissive referendum pursuant to Article 7 of the New York State Town Law; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to publish the following notice in the Town's official newspaper:

NOTICE OF ADOPTION OF RESOLUTION SUBJECT TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that on August 18, 2026, the Woodstock Town Board adopted Resolution #190-2026 authorizing the transfer of up to \$354,158.00 from the Highway Equipment Reserve Fund #.002 to fund the purchase of two (2) Freightliner trucks.

Said resolution is subject to permissive referendum pursuant to the provisions of Article 7 of the New York State Town Law.

By Order of the Woodstock Town Board.

DISCUSSION

Acting Co-Highway Superintendent Chase explained that these trucks were ordered in 2020, and after being on a list for a number of years, they were finally told that those trucks were no longer made. They were then put on a list for freight-liners (4WD trucks), which are necessary due to needing to drive on mountainous roads. These will replace one of the auctioned-off trucks mentioned earlier and the other truck will become a backup truck. This was earmarked a few years years ago and money was put into reserves for it and is available and so now a resolution subject to permissive referendum is needed to move those funds.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye

Councilperson Ricci -Aye

Resolution adopted 5–0

RESOLUTION 191-2026

Resolution Appointing Zoning Enforcement Officer

BE IT RESOLVED, that the Town Board hereby appoints Donna LeMoine to the position of Provisional Zoning Enforcement Officer, at an hourly rate of \$35.51 effective August 19, 2026.

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 192-2026

Resolution to Hire Police Dispatcher

BE IT RESOLVED, that the Town Board hereby appoints Sarah Malone to the position of Police Dispatcher, effective August 19, 2026, at a rate of \$26.45 per hour.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 193-2026

Resolution to Hire Police Dispatcher

BE IT RESOLVED, that the Town Board hereby appoints Nicholas Secreto to the position of Police Dispatcher, effective August 24, 2026, at a rate of \$26.45 per hour.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye

Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 194-2026

Resolution to purchase Emergency Alert System

BE IT RESOLVED, that the Town Board hereby authorizes the purchase of Rave Alert Emergency Notification System services from Motorola Solutions in the amount of \$5,700, then annually \$4,500 for 4 years thereafter.

DISCUSSION

Councilperson Osmond mentioned that last summer she and Councilperson Koroloff visited Shandaken Town Clerk Joyce Grant who had researched companies and showed them a demo. Since then Olive has also adopted this system. She went over the features and functionality of the service, stating that it was not only more cost-effective but included features such as bi-lingual messaging, survey functionality, and allowing for multiple administrators and multiple dissemination methods (text, voice, social media). The service would be Opt-In and messages could pertain to occurrences such as road closures, downed trees, and others to be determined as necessary. Councilperson Ricci noted she had also seen the demo from the provider of this service and will tie this system into the website as soon as it is ready to be connected.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

RESOLUTION 195-2026

Resolution Accepting Building Department Resignation

BE IT RESOLVED, that the Town Board hereby accepts the resignation of Francis Hoffman, effective August 18, 2026; and

BE IT FURTHER RESOLVED, that the Town Board expresses its sincere appreciation and thanks to Mr. Hoffman for his service to the Town and wishes him well in his future endeavors.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE

Supervisor Courtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye

Councilperson Osmond

-Aye

Councilperson Ricci

-Aye

Resolution adopted 5–0

RESOLUTION 196-2026

Resolution Accepting Dispatch Department Resignation

BE IT RESOLVED, to accept the resignation of Patrick Rose as Dispatcher effective June 19, 2026 and

BE IT FURTHER RESOLVED, to thank Patrick for his service to the Town of Woodstock.

DISCUSSION

Supervisor Courtis mentioned that earlier in the year they were looking at all positions filled on paper but not in person and that this one had slipped through the cracks.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis

-Aye

Councilperson Earls

-Aye

Councilperson Korolkoff

-Aye

Councilperson Osmond

-Aye

Councilperson Ricci

-Aye

Resolution adopted 5–0

RESOLUTION 197-2026

Resolution Extending Brianna Schmidt's Appointment Through September 30, 2026

WHEREAS, Brianna Schmidt is currently serving in her appointed role and has provided valuable service and support to the organization; and

WHEREAS, additional time is needed to ensure continuity of operations and the completion of ongoing responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that Brianna Schmidt's current appointment/engagement, previously scheduled to expire on July 24, 2026, is hereby extended through September 30, 2026; and

BE IT FURTHER RESOLVED, that all other terms and conditions of her appointment/engagement shall remain unchanged unless otherwise amended by subsequent action.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis

-Aye

Councilperson Earls

-Aye

Councilperson Korolkoff

-Aye

Councilperson Osmond -Aye
Councilperson Ricci -Aye

Resolution adopted 5–0

RESOLUTION 198-2026
Resolution to Hire Employee

RESOLVED, that Alan Harmon is hereby hired as Municipal Code Enforcer at the hourly rate of \$30.16 per hour, effective August 21, 2026, on a part-time basis, working up to 40 hours per pay period.

BE IT FURTHER RESOLVED, that the appropriate personnel in Town are authorized and directed to take any and all actions necessary to implement this hiring and employment arrangement.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE
Supervisor Courtis -Aye
Councilperson Earls -Aye
Councilperson Korolkoff -Aye
Councilperson Osmond -Aye
Councilperson Ricci -Aye

Resolution adopted 5–0

RESOLUTION 199-2026
Supporting Stream Buffer Restoration and Trees for Tribs Partnership

WHEREAS, the Mapping the Sawkill Watershed Project and its partners, the Woodstock Land Conservancy, the Town of Woodstock Drinking Water Source Protection Plan (DWSP2) Committee, and the Woodstock Artists Association & Museum (WAAM), are organizing a Stream Buffer Workshop on October 3, 2026; and

WHEREAS, the workshop will be held in partnership with the New York State Department of Environmental Conservation’s Trees for Tribs Program, which will provide approximately 60 native trees and shrubs at no cost; and

WHEREAS, Trees for Tribs has reviewed potential planting opportunities within the Town and has indicated its willingness to provide plants and technical assistance, subject to approval by the Town of Woodstock; and

WHEREAS, this effort builds upon previous stream buffer planting projects conducted in Woodstock, including a Trees for Tribs planting completed in 2018 by the Woodstock Tree Committee; and

WHEREAS, the free public workshop will be led by Andrew Faust of the Center for Bioregional Living and will provide hands-on instruction in planting and strengthening stream buffers; and

WHEREAS, any planting locations, project details, and related activities will be identified in coordination with and subject to the approval of the Town of Woodstock;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Woodstock supports the Stream Buffer Workshop to be held on October 3, 2026, and authorizes participation in the Trees for Tribs program, with all planting locations and activities subject to Town review and approval.

SECOND: Councilperson Ricci

VOTE

Supervisor Curtis	-Aye
Councilperson Earls	-Aye
Councilperson Korolkoff	-Aye
Councilperson Osmond	-Aye
Councilperson Ricci	-Aye

Resolution adopted 5–0

PRESENTATIONS

1. Housing Committee Presentation and discussion of a proposed affordable housing design competition for the Mountain View parking lot and Zena-Highwoods properties

Housing Committee Co-Chair John Huber presented a proposal for an affordable housing design competition for two town-owned properties. He explained that the Mountain View proposal arose from an effort to move the public discussion beyond a choice between housing and parking and instead explore how the site could provide housing, retain parking and become a broader community asset. The competitions would solicit concepts addressing many factors including sustainability, neighborhood character and public benefits. Mountain View concepts should retain approximately 50 parking spaces, while Zena–Highwoods concepts would include no more than eight units and address septic requirements and compatibility with the surrounding neighborhood.

The competitions would be open to students and professionals, with anonymous judging by a jury of professionals and local community representatives, that include business owners (for Mountain View) and neighbors (for Zena-Highwoods). The estimated cost for both competitions was approximately \$15,000, including administration, advertising and prize money. Submissions would generate ideas and inform a future request for proposals, and contestants would retain their intellectual-property rights.

The Board discussed the competition budget, anonymous judging, intellectual-property and procurement requirements, and whether remaining ARPA funds from the Fisher Associates contract could be used. Funding eligibility and legal questions require further review before the competition can proceed. If funding is confirmed, the competition could potentially launch in early September.

2. Fleet Management Program

Acting Co-Highway Superintendent Chase presented a proposal to develop a long-term fleet replacement program using Cornell University’s Local Roads Program. Some Highway Department equipment is approaching 40 years old, resulting in concerns about reliability, repair costs and downtime despite staff’s efforts to maintain it.

The program would evaluate equipment type, useful life, replacement cost, resale value, inflation and interest to determine an appropriate amount to put in the reserves. Mr. Chase will develop preliminary figures and consider whether the program could eventually include the Town’s entire vehicle fleet. He noted this kind of planning would be a productive and responsible use of tax dollars.

The Board supported this forward-looking approach and requested that any funding needed for the 2027 budget be submitted by the August 31 internal budget deadline. Chief Clayton Keefe commended Mr. Chase and the Highway Department for their great job in maintaining and repairing vehicles across Town departments.

PUBLIC BE HEARD

1. Iris York: requested an update on the contamination in the Town water system and whether taking a well in pumphouse 1 offline was considered. She said the aforementioned accessible space blocking a resident's driveway was originally done by permission of the resident, who had another egress on their driveway. She expressed concern that potential housing at Mountain View would require additional resident parking and increase traffic at the Rock City Road intersection.
2. Urana Kinlen: mentioned the housing design competition and that while a good idea, it was premature, given the pending proposed zoning from 2023, which would allow for more "middle" housing, and would rather see funds put towards educating the public about this. She also suggested forming a Parking Task Force to study the issue and come up with solutions.

ADJOURNMENT

Supervisor Courtis made a motion to adjourn at 8:14pm, seconded by Councilperson Earls and carried as all present voted Aye.

Respectfully Submitted,

Rebekah Brooks, Acting Town Clerk