Town of Woodstock, NY
Special Town Board Meeting
Friday, October 2, 2026
Meeting held at 45 Comeau Dr. and broadcast on YouTube Live
MEETING MINUTES

MEMBERS PRESENT

- Supervisor Anula Courtis
- Councilperson Reginald Earls
- Councilperson Lily Korolkoff
- Councilperson Osmond
- Councilperson Laura Ricci

Recording Secretary: Rebekah Brooks, Acting Town Clerk

Members of the Press
- Nick Henderson (Hudson Valley One)

CALL TO ORDER

Supervisor Courtis called the meeting to order at 11:05am and made a motion to move into Executive Session for the purposes of discussing a personnel matter, which was seconded by Councilperson Osmond and all voted in favor 5-0.

EXECUTIVE SESSION

During the session, the Town Board voted on Resolution 221-2026, *Resolution Authorizing the Preferral of Disciplinary Charges Against Two Town Employees and Related Proceedings*, offered by Supervisor Courtis, seconded by Councilperson Korolkoff, and adopted by a 5-0 vote. Minutes for this session are documented separately.

Supervisor Courtis moved to return to open session at 12:03 p.m., seconded by Councilperson Earls. The motion carried 5-0.

The open meeting resumed at 12:07pm.

RESOLUTIONS

- 222-2026: Resolution Authorizing the Preferral of Disciplinary Charges Against Two Town Employees and Related Proceedings
- 223-2026: Resolution Establishing a Schedule for 2027 Budget Workshops

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- 224-2026: Resolution Scheduling Public Hearings for the Onsite District, Water District, and Hamlet Sewer District
- 225-2026: Resolution Authorizing Publication of Legal Notices for the Onsite District, Water District, and Hamlet Sewer District
- 226-2026: Resolution Authorizing Publication of the Legal Notice of Proposed Salaries of Elected Town Officials
- 227-2026: Resolution Accepting Employee Resignation
- 228-2026: Resolution Hiring Confidential Secretary

RESOLUTION 222-2026

Resolution Authorizing the Preferral of Disciplinary Charges Against Two Town Employees and Related Proceedings

WHEREAS, the Town Board of the Town of Woodstock is the appointing authority for Town employees, except as otherwise provided by law; and

WHEREAS, the Town Board has been advised of alleged misconduct and/or incompetence concerning two Town employees, identified for purposes of this Resolution as Employee A and Employee B, whose names, titles, and the specifications of the proposed charges have been reviewed by the Town Board in executive session; and

WHEREAS, the Town Board finds that the information presented warrants the preferral of disciplinary charges pursuant to Civil Service Law § 75, subject to any applicable collective bargaining agreement; and

WHEREAS, the Town Board wishes to designate counsel to prepare, sign, and cause service of the charges, and to designate a hearing officer, so that the Board may remain the impartial appointing authority for any final determination;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes and directs the preparation and preferral of disciplinary charges and specifications against Employee A, and Employee B, pursuant to Civil Service Law § 75 and any applicable collective bargaining agreement; and be it further

RESOLVED, that Brooke Youngwirth of Youngwirth Law is hereby authorized and directed to prepare the charges and specifications, to sign them as the person preferring the charges, and to cause them to be served on each employee in the manner required by Civil Service Law § 75 and any applicable collective bargaining agreement, together with written notice of the employee's right to answer and to a hearing; and be it further

RESOLVED, that pending the hearing and determination of the charges, each employee is or is not suspended without pay for a period not to exceed thirty (30) days, pursuant to Civil Service

Law § 75(3), effective upon service of the charges, and that any further suspension shall be with pay unless otherwise authorized by law or agreement; and be it further

RESOLVED, that the Hearing Officer, who is not an officer or employee of the Town and has no prior involvement in the investigation, is hereby designated as hearing officer pursuant to Civil Service Law § 75(2), to conduct a hearing, make a record, and submit findings and a recommendation to the Town Board, which retains the authority to accept, reject, or modify the recommendation and to make the final determination and impose any penalty; and be it further

RESOLVED, that the Supervisor is authorized to execute a retainer with the hearing officer and with counsel on terms approved by the Town Board, and that the reasonable fees and expenses of the hearing and of counsel shall be a Town charge; and be it further

RESOLVED, that this Resolution shall take effect immediately.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE

Supervisor Courtis	- Aye
Councilperson Earls	- Aye
Councilperson Korolkoff	- Aye
Councilperson Osmond	- Aye
Councilperson Ricci	- Aye

Resolution adopted 5-0

2027 TENTATIVE BUDGET MESSAGE

Supervisor Courtis presented the proposed 2027 Tentative Budget to the Town Board and provided an overview of its financial highlights and priorities. The proposed budget totals approximately $11.62 million, a 4.5% increase over 2026. The combined tax levy is $7,415,327, representing a 1.849% increase and remaining below the New York State tax cap.

The Supervisor highlighted investments in infrastructure and essential services, as well as proposed water and sewer rate adjustments. Water and sewer usage rates would each increase $3 per 100 gallons, with sewer quarterly base charge increasing $1.

The Supervisor emphasized the Town's fiscally conservative approach to managing expenditures and maintaining the tax levy below the tax cap despite rising costs. She noted that department heads participated collaboratively in the budget development process this year.

She also discussed the risks associated with continued reliance on fund balance, including declining reserves, reduced financial flexibility, and potential future tax pressures, emphasizing the importance of long-term financial sustainability.

Board members were provided copies of the budget for review, with questions and discussion deferred to upcoming budget meetings to be scheduled.

RESOLUTION 223-2026

Resolution Establishing a Schedule for 2027 Budget Workshops

WHEREAS, the Town Board of the Town of Woodstock is preparing the 2027 Tentative Budget and wishes to review departmental budget requests and budgetary needs with Town departments; and

WHEREAS, the Town Board finds it appropriate to conduct budget workshops to facilitate the development of the 2027 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes the following schedule for 2027 Budget Workshops:

- Monday, October 5, 2026, from 9:00 a.m. to 5:00 p.m.
- Tuesday, October 6, 2026, from 9:00 a.m. to 5:00 p.m.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE
Supervisor Courtis - Aye
Councilperson Earls - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 5-0

RESOLUTION 224-2026

Resolution Scheduling Public Hearings for the Onsite District, Water District, and Hamlet Sewer District

WHEREAS, the Town Board annually reviews the proposed assessments, rates, and budgets for special districts within the Town; and

WHEREAS, public hearings are required prior to adoption of such budgets;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby schedules public hearings as follows:

- Onsite District Budget: October 13 at 9:00 a.m.
- Water District Budget: October 13 at 9:30 a.m.
- Hamlet Sewer District Budget: October 13 at 10:00 a.m.

DISCUSSION

Councilperson Ricci noted that these hearings have historically been held at the start of Town Board meetings in the evening. Supervisor Courtis said these would be publicized in advance and that they fit the schedule of the water and sewer superintendent, who would otherwise have to be paid time and a half to attend an evening meeting.

MOTION: Supervisor Courtis
SECOND: Councilperson Earls

VOTE

Supervisor Courtis	- Aye
Councilperson Earls	- Aye
Councilperson Korolkoff	- Aye
Councilperson Osmond	- Aye
Councilperson Ricci	- Aye

Resolution adopted 5-0

RESOLUTION 225-2026

Resolution Authorizing Publication of Legal Notices for the Onsite District, Water District, and Hamlet Sewer District

WHEREAS, the Town Board has prepared proposed budgets for the Onsite District, Water District, and Hamlet Sewer District for fiscal year 2027; and

WHEREAS, Town Law requires that notice of public hearings be published prior to consideration of such budgets;

NOW, THEREFORE, BE IT RESOLVED, that public hearings on the proposed budgets shall be held on October 13, 2026, beginning at 9 a.m.; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to publish legal notices of said public hearings in the Town's official newspaper in accordance with applicable provisions of law; and

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BE IT FURTHER RESOLVED, that copies of the proposed budgets shall be available for public inspection in the Office of the Town Clerk during normal business hours.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE
Supervisor Courtis - Aye
Councilperson Earls - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 5-0

RESOLUTION 226-2026

Resolution Authorizing Publication of the Legal Notice of Proposed Salaries of Elected Town Officials

WHEREAS, pursuant to New York Town Law, the proposed salaries of elected Town officials must be specified in the preliminary budget and published prior to adoption of the annual budget; and

WHEREAS, the Town Board wishes to authorize publication of the required legal notice;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Clerk to publish the legal notice of the proposed 2027 salaries for elected Town officials as follows:

- Town Supervisor: $ 81,968
- Town Councilmember (each): $13,570
- Town Clerk: $79,792
- Town Justice (each): $28,889
- Town Highway Superintendent: $81,978

BE IT FURTHER RESOLVED, that said notice shall be published in the Town's official newspaper in accordance with applicable provisions of New York State law.

MOTION: Supervisor Courtis
SECOND: Councilperson Korolkoff

VOTE
Supervisor Courtis - Aye
Councilperson Earls - Aye

Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 5-0

RESOLUTION 227-2026

Resolution Accepting Employee Resignation

WHEREAS, Meghann Reimondo has submitted her resignation as the First Deputy Town Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the resignation of Meghann Reimondo, effective October 9, 2026, and to thank Meghann for her service to the Town of Woodstock.

MOTION: Supervisor Courtis
SECOND: Councilperson Osmond

VOTE
Supervisor Courtis - Aye
Councilperson Earls - Aye
Councilperson Korolkoff - Aye
Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 5-0

RESOLUTION 228-2026

Resolution Hiring Confidential Secretary

BE IT RESOLVED, that the Town Board hereby appoints Joshua Ferguson to the full-time position of Confidential Secretary to the Town Supervisor, effective September 28, 2026, at an hourly rate of $26.45, subject to all applicable Town policies and requirements.

MOTION: Supervisor Courtis
SECOND: Councilperson Ricci

VOTE
Supervisor Courtis - Aye
Councilperson Earls - Aye
Councilperson Korolkoff - Aye

Councilperson Osmond - Aye
Councilperson Ricci - Aye

Resolution adopted 5-0

ADJOURNMENT

Supervisor Courtis made a motion to adjourn at 12:26pm, seconded by Councilperson Earls and carried as all present voted Aye.

Respectfully Submitted,

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Rebekah Brooks, Acting Town Clerk

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