

Rules for users of the public access studio in the Town of Woodstock

Register desire for studio time with Town Supervisor. Scheduled time cannot exceed one hour between the hours of 6:00 pm and 11:00 pm. During other time periods you may schedule time in excess of one hour, unless we get jammed up with other requests, in which case you will be politely asked to limit your time to one hour.

Provide information indicating that you are competent to operate studio equipment. If you are not competent the Town will put you in contact with other individuals willing to train you. It will not necessarily be a free service. You will not be given rights to use the studio without an assurance that you are competent to use the equipment.

Sign the producers agreement. Note especially paragraph "c" with respect to issues concerning copyrighted, trademarked, patented material, or material adjudicated libel or slander, or material considered indecent or obscene.

Get key from dispatch no sooner than fifteen minutes prior to scheduled time. Sign dispatch studio log for key, including name, time and date.

Go to studio. Make a polite and accommodating transition from previous produced show to yours. Sign studio log. Enter comments about studio and/or equipment if you are so moved or if circumstances warrant comment. Report evidence of theft or vandalism to Woodstock Police (679 2422).

If there is no prior producer, turn up heat or air conditioning to suit you. Remember the Earth in so doing.

Do your show. Try not to be insulting to others, with the exception of politicians. This is Woodstock.

Don't eat, drink or smoke in studio, for obvious reasons. No candles or incense either.

Finish your show. Sign time out in log. Permit a polite and accommodating transition from your show to the next. When you leave the studio, please take with you whatever you brought.

If no programming follows yours, turn down the heat and air conditioning; remember the Earth.

Return key promptly to dispatch. Enter your name and the time into log.

A producer who fails to return the access studio key to Woodstock Dispatch so as to cause new locks to be installed and new keys to be issued shall owe the Town the sum of \$125.00 toward the cost of replacing the lock and keys. The producer's studio privileges shall be suspended until such time as he remits \$125.00 to the Town of Woodstock.

Thank you for cable casting on Woodstock Public Access.