

**DISCLOSURE STATEMENT
AND ETHICS ACKNOWLEDGEMENT FORM [Enter Year] _____**

TOWN OF WOODSTOCK, 45 COMEAU DRIVE, WOODSTOCK, NY 12498
Phone: 845-679-2113, ext. 14 ethics@woodstockny.org
www.woodstockny.org

The Ethics and Disclosure Law of the Town of Woodstock, Chapter 71 of the Woodstock Code ("Ethics Law") requires specified Town Officers and employees to complete and file this Disclosure Statement with the Town Supervisor's office:

- (1) Within 30 days of taking office, or
- (2) No later than January 31st of each year thereafter, and
- (3) Within 30 days after **any change** in the information contained in this or the most recently filed Statement.

In addition, the Ethics Law also requires those same Town officers and employees to sign a form stating that they have read and understood the Ethics Law.

PLEASE NOTE: A COPY OF THE ETHICS LAW IS AVAILABLE ON THE TOWN WEBSITE AND THE TOWN SUPERVISOR'S OFFICE. IT IS IMPORTANT THAT YOU READ AND BECOME ACQUAINTED WITH THIS LAW.

GENERAL INSTRUCTIONS:

- Please **print or type** all entries except your signature.
- If any item does not apply to you, enter "N/A" (Not Applicable) or "None."
- If the space provided for any section is insufficient, attach additional sheets.
- This form must be filed with the Woodstock Town Supervisor **not later than January 31st**.
- Please **deliver the completed form to the Town Supervisor's office in a sealed envelope marked "ATTN: Ethics Board" with your name on the outside** of the envelope so the Town Supervisor's office can note its receipt.

GENERAL INFORMATION

NAME _____

LEGAL ADDRESS _____

(Complete address including street address, apartment if applicable, town/village/
hamlet, zip code)

MAILING ADDRESS _____

(if different from above)

HOME PHONE _____

TOWN AGENCY OR DEPARTMENT _____

(Name of department/board/commission/committee/etc.)

BUSINESS POSITION / INTEREST IN CONTRACTS

DO YOU OR YOUR SPOUSE/PARTNER/FAMILY MEMBER:

yes no

1. () () hold any investment directly or indirectly in any business, financial, commercial or other private transaction, which would create a conflict with your official duties?
1. () () hold any office, trusteeship, directorship, partnership, business position, or position of any nature, whether **compensated** or **uncompensated**, with any proprietorship, corporation or other organization which does business with the Town of Woodstock or has any matter pending before the Town Board, Planning Board, Zoning Board of Appeals, Commission for Civic Design or the Building Department?
1. () () have any interest in any contract involving the Town of Woodstock?

If you answered *yes* to any of the above, please provide details on the lines below. Please note that **any interest in any contract involving the Town contemplated after the filing of this Statement must be reviewed by the Ethics Board.**

Attach additional sheets if more space is required.

DISCLOSURE ATTESTATION. By my signature below, I do hereby certify, under penalty of perjury, that to the best of my knowledge and belief, the foregoing Disclosure Statement is true, correct and complete; that I have not and will not transfer any asset, interest or property for the purpose of concealing it from disclosure while retaining an equitable interest therein; and, further, that I understand that I must file an amended Disclosure Statement whenever there is any change to the information contained herein above.

Signature_____ Date_____

ETHICS LAW ACKNOWLEDGEMENT. By my signature below, I do hereby state that I have read and, to the best of my ability, understood the Ethics Law.

Signature_____ Date_____

If you have any questions regarding this form or the Ethics Law, please contact the Ethics Board at ethics@woodstockny.org