

Date \_\_\_\_\_ 20 \_\_\_\_\_

**Application For Building Permit**

Application Date \_\_\_\_\_

Approved \_\_\_\_\_

**Town of Woodstock** [www.woodstockny.org](http://www.woodstockny.org)

Disapproved \_\_\_\_\_

**45 Comeau Drive, Woodstock, NY 12498**

Building Permit No. \_\_\_\_\_

Insurance: Liab \_\_ Comp \_\_

**(845) 679-2113 x13 Fax (845) 679-8743**

Permit Fee \$ \_\_\_\_\_

Waiver \_\_\_\_\_

**building@woodstockny.org**

Paid \_\_ Check # \_\_\_\_\_

SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

(checks payable to Town of Woodstock)

Mailing Address \_\_\_\_\_

Zoning District \_\_\_\_\_

Owner \_\_\_\_\_

Builder/Contractor \_\_\_\_\_

Project Location \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

E-Mail \_\_\_\_\_

**TYPE OF BLDG:** RESIDENTIAL ~ COMMERCIAL ~ OTHER ~NATURE OF WORK: \_\_\_\_\_(Where Applicable)  
**TOTAL SQ.FT.** \_\_\_\_\_Existing # of Bedrooms \_\_\_\_\_  
Total # of Bedrooms at completion \_\_\_\_\_

Est. Cost \$ \_\_\_\_\_

This application must be accompanied by two copies of a site plan and two complete sets of plans, specifications, and all information required by the Zoning Ordinance, Municipal Code of the Town of Woodstock, NY and the Codes of NYS, where applicable.

**The work covered by this application may not be started before the issuance of a Permit, Site Plan or Variance depending on the circumstances of the project. Site inspection is required for some projects prior to issuance of Building Permit. Scheduling ALL inspections including final inspection to secure Certificate of Occupancy or Compliance is the responsibility of the Owner/Agent.**

Upon completion of this application and review, the Building Inspector will issue a Permit to the applicant together with approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work. **No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy or a Certificate of Compliance shall have been issued by the Building Department.** Application is hereby made to the Building Department for the issuance of a Permit pursuant to the Uniform Code for the construction of buildings, additions, alteration or the removal or demolition of the property as hereby described. The applicant agrees to comply with all applicable laws, ordinances and regulations and is authorized to perform such work on the stated parcel by the owner and/or their agent. I, (print) \_\_\_\_\_ the agent/applicant do hereby certify that the above statements are true to my knowledge and belief and that all work or installation shall be entirely within the boundaries of the subject lot. The undersigned is the responsible party for compliance with all regulations.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_ Contact Info \_\_\_\_\_

\* \*\* Signature of Owner (or enclosed authorization) \_\_\_\_\_

When Required \_\_\_\_\_  
(Signature of Highway Superintendent) (Date)When Required \_\_\_\_\_  
(Signature of Water/Waste Water Super) (Date)

(Signature of Building Inspector /CEO)

(Date)

Revised 5/2015

## WOODSTOCK BUILDING DEPARTMENT

[www.woodstockny.org](http://www.woodstockny.org)

building@woodstockny.org

#### ADDITIONAL DETAILS & NARRATIVE INFORMATION:

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A plot plan and construction drawings are required and should be submitted with application and include the following:

1. Location of proposed structure, addition or project showing all exterior dimensions.
2. The distance of the proposed project from all lot lines and zoning setbacks.
3. Driveway location.

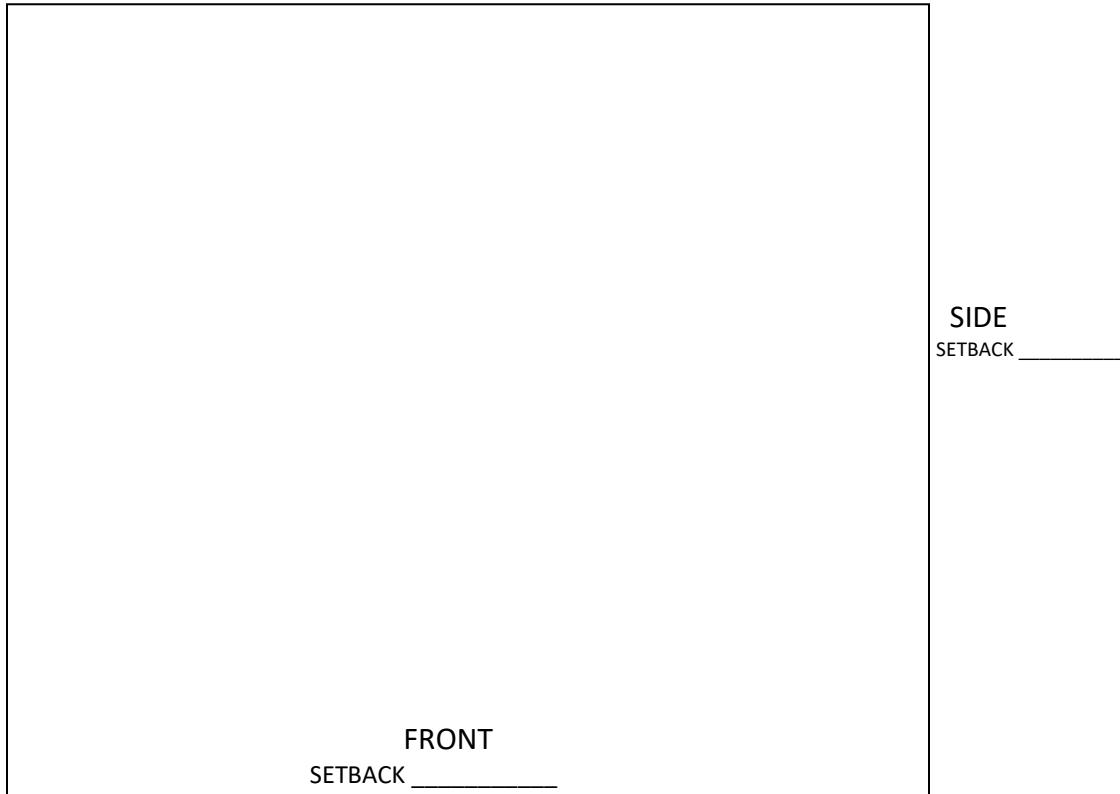
## PLOT PLAN:

## ZONING DISTRICT

REAR

## SETBACK \_\_\_\_\_

SIDE  
SETBACK



NAME OF STREET/ ROAD