

IMPORTANT. PLEASE READ. UPDATED POLICIES & CODE OF CONDUCT

Dear Parents/Guardians:

Welcome to the 2025 Woodstock Summer Recreation Program! This Program runs from **June 30th through August 21st (August 15th we will be closed), (Monday through Friday) from 9:00 a.m. to 3:30 p.m.** at the Andy Lee Rec. Field on Rock City Road. It will be **closed Thursday, July 4th**. The following information is provided so your child will be prepared for his/her camp experience and will be able to enjoy the Summer Program to the fullest extent.

- 👍 **Campers are dropped off at 8:45 a.m. There is no supervision available prior to this time. Campers must be picked up between 3:30 and 3:45p.m. Tardiness at pickup time will result in a late fee charge.** Continual tardiness at pickup time is grounds for dismissal from the Program.
- 👍 If you must drop off your child later than 9:00 a.m. or pick them up earlier than 3:30 p.m., you must sign them in/out at the Camp Office. Please be aware that anytime campers are dropped off late or picked up early causes an interruption to the routine of the day. **Drop off will not be permitted after 10:00 a.m.,** unless prior approval has been given by the Director.
- 👍 Campers are **only** permitted to leave with the parent/guardian listed on the enrollment form. **Please advise the Director in writing if someone other than those you have listed is to pick up your child.**
- 👍 Campers should bring a packed lunch, with plenty of liquids and snacks to sustain them through the day. There is **no refrigeration** available at the Rec. Field so please pack accordingly.
- 👍 Campers should bring with them **daily**...a bathing suit, towel and comfortable shoes, preferably sneakers. **Flip flops are not permissible** for safety reasons as athletics are ongoing throughout the day. All personal articles should be labeled accordingly. There is a Lost and Found @ the office, but due to health concerns, all articles collected are discarded every Friday afternoon.
- 👍 Campers will be issued a camp t-shirt which is mandatory for all field trips without exception. Campers should have their names inside the shirt. The shirt must be maintained in its original state.
- 👍 Campers should bring sun screen. Staff will remind and supervise campers in applying sun screen. Insect repellant is optional.
- 👍 Campers are not permitted to bring electronic devices to camp. If these items are brought, they will be stored in the Camp office until the end of the day when the parents will be able to collect them.
- 👍 For security reasons, the majority of the recreation field is **closed to the public** during camp operating hours. The Community Garden members and those wishing to play tennis are permitted as long as they adhere to the policies set forth by the Woodstock Town Board.
- 👍 At orientation, Parents and children will be given a tour of the facilities, bathrooms, water fountains, and

shown the camp boundaries. The staff will introduce themselves and answer questions regarding activities, groups, etc.

RAIN DAY / WET DAY POLICY

This Program will open daily at 9:00 a.m. unless weather conditions are questionable. The Camp Director will assess field conditions and decide by 7:30 a.m. to:

- a. close the camp for the entire day, or
- b. delay camp opening to no later than 11:00 a.m.

If rain begins during the day, please remember camp may close early if conditions warrant. For details, please **call the field at 679-7420.**

CODE OF CONDUCT

It is our desire for every child participating in our program to have a positive experience. To achieve this goal, the following list of rules has been established. Please review them with your child so everyone understands what is expected at camp.

- 1 **RESPECT OTHERS** by treating everyone with kindness. Inappropriate physical contact (fighting), lying, or use of abusive language (swearing) and/or gestures is not acceptable on or off the field. Teasing, name-calling, racial slurs or inappropriate practical jokes are hurtful. Please refrain from all of these.
- 1 **FOLLOW DIRECTIONS.** There are a lot of fun things to do at camp. Every activity has specific rules. Campers must follow staff direction.
- 1 **SELF-CONTROL.** Campers must demonstrate responsible behavior meaning no recklessness.
- 1 **PARTICIPATE** in all camp activities. Campers should be present in all activities with their assigned group unless excused by a staff member or written request from the parent/guardian.

Failure to comply with the above listed rules for behavior will result in the following consequences:

- 1. Counselor will first give the camper a verbal warning and then a one minute time-out. An explanation and/or discussion about the cause of the problem will follow with the necessary personnel involved. The parent will be advised.
- 2. If the inappropriate behavior continues, the Group Leader and/or Camp Director will work with the child to avoid further problems. The parents will be advised of the situation to discuss ways to deter the inappropriate behavior.
- 3. Depending upon the severity of the inappropriate behavior, the camper may be suspended from one

or more camp activities or sent home for one or more days.

4. If the inappropriate behavior continues or is deemed extreme, such as physical harm to another camper and/or staff member, the camper will be suspended for the duration of the camp season at the parent's expense.

We want every child to go home with great camp memories. These rules are designed to protect the campers and insure them the best possible summer experience. If you have any questions regarding this Code of Conduct, please feel free to speak to the Camp Director or contact the Town Clerk's Office.