

## **TOWN OF WOODSTOCK CEMETERY**

The purpose of these rules and regulations is to provide for the orderly operation of the Town-owned cemetery. They will serve as a guideline to ensure the beauty, peacefulness, and solemnness to an area that serves as a tribute to loved ones laid here to rest.

The following rules and regulations may be amended, altered, modified or corrected at any time by the Town of Woodstock. All plot owners shall be required to comply with the rules and regulations as may be in effect at all times. For information not covered in this document, please contact the Town of Woodstock at (845) 679-2113 (x14)

### **RULES AND REGULATIONS AS TO LOT OWNERS:**

#### **A. BURIAL PLOTS**

1. The grade of lots is fixed at the time of sale and no change in the established grade will be allowed; no mounds are permitted on lots, nor stone, cement or iron hedges or terrace enclosures; nor raised corners; nor trees or flower beds. The Town may remove from any lot those objects that are out of keeping with good order of the cemetery.
2. Burial plots may not be used for any purpose other than as a burial place for deceased human beings.
3. Plot owners are prohibited from allowing interment to be made in their plots for compensation.
4. Full purchase price must be paid before the deed will be given or burial allowed. Your full signature signifies that you have received deed and acknowledge that you understand the Rules & Regulations of the Cemetery.
5. Plot owners are prohibited from using pesticides on their plots.
6. All holiday wreaths, natural or otherwise must be removed by April 30<sup>th</sup> or sooner if they become unsightly.

7. All work done on burial plots will be done by the Town.
8. In any single burial space, where allowed or permitted due to conditions, only one (1) full casket interment and three (3) interment of cremated remains; or four (4) interments of cremated remains are allowed.
  - Monuments for single graves: Section "F" - Only flush markers/footstones — 1 per grave. Section "G" - 1 pillow stone or flush marker/footstone per grave.
9. It is required that corner markers be installed to delineate plot
10. No scattering of cremated remains allowed.

**B. PURCHASE ELIGIBILITY** - Any of the following satisfies eligibility requirements for the Town of Woodstock Cemetery.

1. The individual making the purchase, or the descendent is a resident/property owner in the Town of Woodstock (NY)
2. Proof of residency/property ownership can include a tax bill, utility bill, driver's license or long-term rental agreement.
3. Descendent is a parent or child of a Woodstock town resident.
4. The Woodstock Town Board may waive non-resident fees in individual situations regarding former Town residents.

**C. MEMORIALS/HEADSTONES**

1. These are allowed in the old part of the cemetery. (only on those lots where a lump sum settlement has been made in lieu of annual care). They shall not cover more than the base area of 5% of the lot or exceed four tenths the width of the lot.

In the newer section(s) of the cemetery, Section G, there will be designated rows for headstones (every other row) and size restrictions on the headstones (see attached). In section "F", there is a minimum purchase of 3 lots in the headstone rows. The headstone upon installation shall be centered at the head, in the middle of the purchased

plots. Also, in section "F", those alternate rows without headstones, will only be allowed a marker that is flush with ground (1 per grave).

In Section "G" a minimum purchase of two (2) lots is necessary for a headstone (with size restrictions) and is also arranged in alternate rows. Again, the headstone must be centered in the middle of a deeded plot. There is one headstone allowed per deeded plot. In the non-headstone rows single graves may only be marked with either a Pillow stone (see attached) or a flush marker. These alternating rows will correspond with and be guided by the cemetery maps.

2. Separate footstones may be used in plots with multiple gravesites.
3. No monument or grave marker shall be delivered or left at the cemetery without prior notice to the Town. All monuments must be approved by the Town.
4. No monument may be delivered to the Cemetery until the foundation is installed, paid for and ready to receive the same.
5. At the time of interment, all graves are required to have a temporary marker and corner markers (corner markers installed by Town) that must be in place until a permanent monument/marker is installed. A monument must be installed within 2 years

#### **D. FOUNDATIONS**

The Town will not be responsible for the installation of foundation for monuments or markers.

The installer of such foundation shall contact the Town prior to such installation.

All foundations under memorials or headstones must be of standard mixture and must be at least three feet below ground level. All excavation must be inspected and approved by the Town before the footing is placed. The surface of the foundation cannot be smaller than the base of the monument or marker. All foundations will be handled

by the Memorial Company hired by plot owner. The Town will supervise construction/placement of all foundations.

**E. GRAVE LINERS/VAULTS**

All graves will be required to have either a vault or a grave liner. The purchase of these will be independent of the purchase of lot(s).

**F. GRAVE OPENINGS:**

1. All grave openings will be done by the Town. Payment for the grave openings must be paid no later than the day of burial. There shall be no burial in a grave that is not paid for. The price of grave openings will be determined by the Town of Woodstock.
2. Disinterment:
  - a. All disinterment within the Cemetery shall only be authorized and performed by the Town.
  - b. The Town shall exercise due care in making disinterment but shall assume no liability for damage to any body, casket, outer burial receptacle, or urn in making a disinterment in accordance with written instructions of the owner and his duly authorized representative(s). When a disinterment is to be made from one grave to another grave and an outer burial container was not used for the original interment, an outer burial container meeting the Town's specifications must be furnished by the owner of next-of-kin for the new interment.
  - c. The services of a licensed funeral director will be required if the remains are to be transferred out of the Woodstock Cemetery.
  - d. The Town of Woodstock reserves and shall have the right to correct any errors that may be made by it in transfer, or conveyance and may substitute and convey in lieu thereof other interment rights of equal value and similar locations as far as possible, or as may be selected by the Town or, in the sole discretion of the Town, by refunding the amount of the money paid on account of said purchase. In the event such error shall involve the interment of the remains of any person in such property, the Town reserves and shall have the right to remove and transfer

such remains as interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof with notification of the family.

**G. TRANSFER OF DEEDS OR PLOTS:**

The re-sale of a grave(s) by the lot owner is prohibited. The grave(s) must be sold back to the Town for the original purchase price. Transfer of the deed must be approved by the Town.

The use of a grave for other than a family member must be approved by the Town and duly recorded (upon approval) in the Cemetery records.

**H. CREMATED REMAINS:**

1. Cremated remains may be placed in a grave. If they are to be placed in a grave there is a limit of four (4) to a grave.
2. Interment of cremated remains will be permitted only in appropriate receptacles such as metal, concrete or other material approved by the Town.
3. Scattering of cremains is prohibited.
4. Monuments for single graves: Section "F" — Only flush markers/footstones — 1 per grave. Section "G" — 1 pillow stone or flush marker/footstone per grave.

**I. LANDSCAPING/PLANTING**

In order to secure a proper landscaping development for the entire cemetery, there will be no planting of shrubs, hedges, trees, flowers, etc. at any time. Any plantings will be removed. When trees or shrubs (that already exist in the cemetery) trespass upon neighboring lots, drives or alleys they may be pruned or removed. Diseased plants, shrubs and trees shall be promptly removed and destroyed.

**J. FUNERALS:**

All funerals are under the jurisdiction of the Town upon entering the cemetery.

**K. DECORATIONS:**

1. Flowers must be in pots, vases, or spray. No sod is to be removed nor flowers planted on any grave. If so they will be removed immediately.

There will be two floral decorations per grave permitted except on Memorial Day or with a new grave.

2. The cemetery will not be responsible for anything left on the gravesite. Old decorations and plants are to be removed before they die or become unsightly. All plant pots and vases must be made of plastic (no metal, stone or glass).
3. ALL OBJECTS SHALL BE REMOVED that violate the above regulations

**PLEASE NOTE:**

1. The hours of the Cemetery are 8:00 AM-8:00 PM
2. NO DOGS ALLOWED
3. The Town is not responsible for theft or damage to any personal property, including artifacts, personal effects, etc., placed on or near interment spaces or elsewhere in the cemetery. This includes headstones and markers, which are owned by the family members.

Repairs to the headstones and markers are the responsibility of the family.

\*\* (The only exemptions to this are: An accidental injury caused by Town equipment. In these cases, the Town will do its best to remedy the situation).

4. Plot owners are required to inform the Town of a change in address and/or contact information.

## **Town of Woodstock Cemetery**

I \_\_\_\_\_, as deed owner of plot(s) # \_\_\_\_\_,  
(Please Print Name)

Section \_\_\_\_\_, have read and understand the Rules and Regulations of the  
Town of Woodstock Cemetery.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)