

DRAFT:

TOWN OF WOODSTOCK
TOWN BOARD BUSINESS MEETING
7:00 PM NOVEMBER 18TH, 2025
45 COMEAU GREAT ROOM/ VIA ZOOM
TOWN BOARD MEETING MINUTES

Supervisor: Bill McKenna (Presiding)

Council Members Present:

- Councilmember Bennet Ratcliff
- Councilmember Laura Ricci
- Councilmember Anula Courtis
- Councilmember Maria-Elena Conte – Via Zoom

Meeting Called to Order: 7:00 PM by Supervisor McKenna

Press Present: Nick Henderson & Bill Kemble

Announcement: Good Neighbor Food Pantry is providing Thanksgiving food distribution on Saturday, November 22nd while supplies last at the Mountain View parking lot in Woodstock.

PUBLIC HEARING:

Zoning amendments to scenic overlay regulations opened to public at 7:15pm.

Public participants who spoke:

- Michael Veitch
- Edward Sanders
- Sarah Yanosh

RESOLUTIONS:

- Accept Minutes
- Accept Town Clerk's Report
- Authorize Payment of Vouchers
- Town Clerk
- Water District Map
- Accept CDE Bid
- Liquor License
- Police Hires
- Approve Quote
- Appoint Acting Assessor

RESOLUTIONS:

RESOLUTION 202-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

BE IT RESOLVED, to accept minutes for meetings held on October 3rd, 14th, 21st and 28th 2025.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 203-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

BE IT RESOLVED, to accept Town Clerk's report.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 204-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

BE IT RESOLVED, to authorize payment of vouchers in the amount \$ 1,000,784.88.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 178-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Courtis

WHEREAS, at the August 19, 2025 Woodstock Town Board meeting, the Woodstock Town Clerk Jackie Earley informed the Woodstock Town Board that she was appointing Meghann Reimondo the 1st Deputy Town Clerk beginning September 8, 2025, and

WHEREAS, the Woodstock Town Board accepted the resignation of Town Clerk Jackie Earley, effective October 31st, 2025 prior to the completion of her elected term, and

WHEREAS, the Woodstock Town Board Resolution 02-2025 appointed the Town Clerk as Media Person responsible for public and media notice of meetings of the Town Board and for advertisements authorized by the Town Board,

WHEREAS, the Woodstock Town Board appointed Jackie Earley as Registrar of Vital Statistics, Records Management Officer, Tax Collector, and Records Access Officer in 2025;

Be it Resolved, the Woodstock Town Board recognizes the authority of the 1st Deputy Town Clerk to possess the powers and perform the duties of the Town Clerk during a vacancy in the office of Town Clerk as established by Chapter 62, Article 3, Section 30 (10-a) of the Consolidated Laws New York, and the possess and perform the duties of Media Person, as established by Woodstock Town Board Resolution 02-2025, and

Be it Further Resolved, the Woodstock Town Board authorizes the compensation for the 1st Deputy Town Clerk at an amount pro-rated for the period of November 1, 2025 through December 31, 2025 based on the 2025 Town Clerk salary of \$75,212 and for the period January 1, 2026 through December 31, 2026 based on an amount equal to the 2026 Town Clerk salary of \$77,468.

Be it Further Resolved, the Woodstock Town Board appoints Meghann Reimondo as Registrar of Vital Statistics, Records Management Officer, Tax Collector, and Records Access Officer for the remainder of 2025 and for the year 2026.

All voted 5-0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 184-2025- TABLED

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

BE IT RESOLVED, to accept the revised May 12th, 2014 Woodstock Water District map accepted by New York State Department of Environmental Conservation.

RESOLUTION 200-2025 – TABLED

WHEREAS, the Town of Woodstock Water Department received two bids for installation of an outlet and transfer switch for the portable generator at pumphouse #2, and

WHEREAS, CDE Electric Inc. submitted the low bid at \$14,580.00,

THEREFORE, BE IT RESOLVED, the Woodstock Town Board accept the bid from CDE Electric Inc.

RESOLUTION 205-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

WHEREAS, Bear Cantina LLC, 295 Tinker Street, Woodstock, NY 12498, is in compliance with the Alcoholic Beverage Control Law Section 64 Subdivision 2A, has notified this municipality of their intent to file applications for a liquor license with the New York State Liquor Authority, and

WHEREAS, this property is currently in compliance with all Local Laws and does not have any violations at this time, therefore

BE IT RESOLVED, the Town of Woodstock waives its right to the 30-day hold and consents to the processing and issuance of the aforesaid license.

All voted 5-0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 198-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Courtis

BE IT RESOLVED, to hire Sean White as a Full-time, permanent, Police Officer effective November 18th, 2025 at the hourly rate of \$30.00.

All voted 5-0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 206-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Courtis

BE IT RESOLVED, to hire Marie Destefano as a ninety-day temporary Full-time Police Officer effective December 1st, 2025 at the hourly rate of \$30.00.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 207-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Ricci

WHEREAS, two pumps in the sand filters at the Woodstock Wastewater Plant are in need of replacement,
THEREFORE, BE IT RESOLVED, the Woodstock Town Board approves the quote from GP Jager for \$12,756, and

BE IT FURTHER RESOLVED to transfer an amount up to \$12,756 from the Hamlet Sewer District Repair Reserve fund SS 2401.003 for said purchase, and

WHEREAS, the transfer of up to \$12,756 from the Hamlet Sewer District Repair Reserve fund SS 2401.003 is subject to permissive referendum as it relates to Article 7 of New York State Town Law,

BE IT FURTHER RESOLVED, the Town Clerk is directed to place the following notice in the official newspaper of the Town: On November 18, 2025 the Woodstock Town Board adopted a resolution authorizing the transfer of up to \$12,756 from the Hamlet Sewer District Repair Reserve fund SS 2401.003 for the purchase of two sand filter pumps. This resolution is subject to permissive referendum pursuant to the provisions of Article 7 of New York State Town Law. By Order of the Woodstock Town Board.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

RESOLUTION 208-2025

Offered by: Supervisor McKenna

Seconded by: Councilmember Courtis

BE IT RESOLVED, to appoint Karen Shultis acting Assessor for the Town of Woodstock at a rate of \$35.10 per hour, effective November 18, 2025.

All voted 5–0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

Exited into Executive Session at 7:19 pm

Offered by: Supervisor McKenna
Seconded by: Councilmember Ricci

All voted 5-0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

To discuss the employment of two individuals and personnel concern.

Exited Executive session and return to public session at 7:39pm

Offered by: Supervisor McKenna
Seconded by: Councilmember Ratcliff

All voted 5-0:

- Supervisor McKenna – Aye
- Councilmember Ricci – Aye
- Councilmember Ratcliff – Aye
- Councilmember Courtis – Aye
- Councilmember Conte – Aye

PUBLIC BE HEARD:

Wendy Lubin – Proposed the board adopt resolution opposing the harmful impacts of public service law No: 119-21

Laurie Osmond – Salary review of Town Clerk

Fanny Prizant – Assistance request with TV station paperwork

Rachel Marco-Havens – Sharing information with the public

Urana Kinlen – transition plan and support for new administration

Sarah Yanosh – concerns regarding intimidation and accountability

Adjournment:

At **7:58 PM**, Supervisor McKenna moved to adjourn the meeting, seconded by Councilmember Ricci. All voted aye.

Respectfully submitted,

Meghann Reimondo, Deputy Town Clerk